



2016

Pensions Training Log

Your Local Government
Pension Scheme Guide

Your Guide to the London Borough of Croydon Training Log

As the Administering Authority we have prepared this guide to log the training of the Pension Committee Members for the year that Croydon Council (as the Administering Authority) has taken place in April 2015 to Mar 2016

Pension Committee Members Training Log

The Pensions Committee's training strategy takes account of the requirements of the Pensions Act 2004. The Act requires that trustees of occupational pension schemes should have knowledge and understanding of the law relating to pensions and role of trustees, the principles of scheme funding and investment, and the management and administration of pension scheme benefits. The training needs of Pension Committee members are assessed on an individual basis and take account of members' existing expertise, and interests in specific areas. Within this flexible framework the following structure is operated. New members receive a comprehensive Pensions Committee Handbook, a half-day induction session before attending their first meeting, attend a three day LGE Fundamentals course and a Hymans/CIPFA Introduction to the LGPS.

In each subsequent year of membership they are expected to undertake training aimed at building or refreshing their knowledge and skills in specific topics in greater depth. A self assessment training needs questionnaire has been developed to help members to focus on the most important areas for their training. A detailed log of all training undertaken and planned by Committee members is maintained and is available for inspection on request. Also during 2012/13 two separate training sessions were given to the Committee by the Pension Funds Investment Advisors.

The Pension Committee receives training and development as required and is commissioned from a variety of sources such as:

- ▶ External courses
- ▶ The Pensions Regulatory Trustee On-line tool kit
- ▶ Training courses delivered by investment consultants
- ▶ Training courses sponsored by the Investment Managers
- ▶ Training included as part of the service received from the performance measurement provider and Actuary
- ▶ National Seminars and conferences

A training log will be maintained for each member of the Panel to record the actual training undertaken during the year. The log will be kept by the Head of Pensions & Treasury and will include details of all relevant training courses, seminars and events attended by each member, based on information available to the Head of Pensions & Treasury from arranging training events or booking attendance.

Panel members will be responsible for notifying the Head of Pensions & Treasury of other training activities on Pension Fund matters. Training logs will be circulated to members at the end of the financial year to confirm accuracy and to complete where necessary the evaluation section. The training logs will then be published as part of the training plan for the following year to provide evidence of the Committee's commitment to training.

The training log will include an assessment of whether each training event has fulfilled the need it was intended to meet.

Pension Committee 16/17 Training Log:

Name	Job	Voting	TPC 7 June 2016	TPC 18 October 2016: Valuation Training	TPC 6 December 2016	TPC 7 March 2017	Introduction to the LGPS (CIPFA) 28 Sept 16	LGE Fundamentals Course (Oct, Nov, Dec 16)
Councillor Andrew Pelling	Chair	✓	✓	✓	✓	✓		*
Councillor Simon Hall	Vice-Chair	✓	✓	✓	✓	✓		*
Councillor John Wentworth	Member	✓	✓		✓	✓		*
Councillor Patricia Hay-Justice	Member	✓	✓	✓	✓		✓	✓
Councillor Maddie Henson	Member	✓	✓	✓	✓			*
Councillor Dudley Mead	Member	✓	✓	✓		✓		
Councillor Simon Brew	Member	✓	✓	✓	✓	✓		✓ ♦
Councillor Yvette Hopley	Member	✓	✓	✓	✓	✓		*
Councillor Jamie Audsley	Reserve Members	✓	✓	✓			✓	✓
Councillor Robert Canning	Reserve Members	✓				✓		*
Councillor Pat Clouder	Reserve Members	✓		✓				
Councillor Mike Selva	Reserve Members	✓						
Councillor Jason Cummings	Reserve Members	✓				✓		
Councillor Donald Speakman	Reserve Members	✓						*
Councillor Badsha Quadir	Reserve Members	✓						
Ms Gilli Driver	Pensioner Rep		✓		✓	✓		*
Mr Peter Howard	Pensioner Rep		✓	✓	✓	✓		*
Mr Isa Makumbi	Staff Side Rep		✓	✓	✓	✓		*

* previously attended



Further Information

This document is available in large sight and Braille upon request.

If you need more information about the Scheme you should contact the following:

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